

# Ray O'Connor Photography

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## KELLENBERG MEMORIAL HIGH SCHOOL - CLASS OF 2016

You may view your senior proofs on our online gallery from October 26, 2015-March 16, 2016. You will need this form to place your order - Please keep it in a safe place and make a note of the important deadlines for selecting your yearbook pose & placing your order.

\* **VIEW PROOFS:** Log on to our gallery: [sessions.rayoconnorphotography.com](http://sessions.rayoconnorphotography.com)  
Log On Email address: [photo@photo.com](mailto:photo@photo.com)  
Session ID: student's last name, first initial, last 4 numbers of the student's ID number  
**For example:** Name: Jane Doe Student ID: 132999 **Session ID: doej2999 (all lower case)**

\* **RETOUCH REQUESTS:** Gallery proofs are not retouched. All YB choices & personal portrait images are retouched: facial blemishes removed, color corrected, cropped and centered. Note all retouch requests or concerns you have for the images on the back, along with the image #. No changes can be made after printing. Hair cannot be changed, re-colored or cut. Per image charge: Remove braces (\$50), Whiten teeth (\$25), Remove tan lines (\$15). (Email - KMSeniors@yahoo.com for additional retouch requests not listed).

### \* **NOV 16th DEADLINE -- SELECT A UNIFORM POSE FOR THE YEARBOOK:**

Each image has a number. Fill in the YB choice line on the back (ex: RO3\_1234). If you are NOT placing an order, please email your YB image number to KMSeniors@yahoo.com by Nov 16th or drop form in the KMHS general office by Nov 12th. If we do not receive a YB choice by the deadline, one will be selected for you.

\* **USE THIS FORM TO PLACE YOUR ORDER:** Please note the image number, print sizes/package and retouch requests in the spaces provided on back. Every package allows for 1 or more images. Additional images can be added at a cost of \$10 per image.

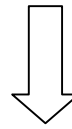
**NOTE: 5x7's are printed 2-per image & Wallets are printed 8-per image (cannot be split up)**

\* **NOV 16th DEADLINE -- TO PLACE YOUR ORDER:** Please fill in personal info, image numbers, print sizes & retouch requests. Total = Package + \$10 for extra image + cost of extras + retouch requests + 8.625% tax + \$6 s/h. **Mail form to our studio address by Nov 16 or drop in KMHS office by Nov 12, with full payment.** (Add \$25 late fee to your total, if sent after 11/16) **No phone or faxed orders are accepted.** Credit card orders may be scanned & emailed to KMSeniors@yahoo.com. Allow 12-14 weeks from 11/16 or from our receipt of your order for delivery (after holidays). (Images will not available for KMHS YB ad)

\* **QUESTIONS/PROBLEMS:** Please email us at KMSeniors@yahoo.com or call 516-840-9944. Please do not email from the website or call the studio number, as our studio hours are limited & your response will be delayed. **(Email is the most efficient way to contact us during our busy "senior portrait season" - response within 24 hours)**

\* **RETAKE ?** - To schedule a retake, circle this paragraph, note your "current" YB choice on line at bottom & fill in personal info on the back. Mail form, along with \$35 studio fee (check payable to Ray O'Connor) by Nov 16th. **Retake students may select from original AND retake poses for YB & Personal choices.** (Retake students will have December YB deadline)

Current Yearbook Pose \_\_\_\_\_



<b>KPP-PREMIER PACKAGE - \$ 280.95</b> Split this package using 3 images at no extra charge <b>1 - 11x14 3 - 8x10 6 - 5x7 24 wallets</b>	<b>IMPORTANT TO NOTE WHEN ORDERING:</b> ⇒ <b>5x7's must be ordered 2-per image</b> <b>Wallets must be ordered 8 per image.</b>
<b>K-1 Package \$ 260.95</b> Split this package using 3 images at no extra charge <b>3 - 8x10 6 - 5x7 24 wallets</b>	<b>K-2 Package \$ 240.95</b> Split this package using 2 images at no extra charge <b>2 - 8 x 10 6- 5x7 16-wallets</b>
<b>K-3 Package \$ 230.95</b> Split this package using 2 images at no extra charge <b>2 - 8 x 10 4 - 5x7 16 wallets</b>	<b>K-4 Package - \$ 165.95</b> Please select 1 image for this package <b>1 - 8x10 2 - 5x7 8 - wallets</b>

**EXTRAS** (available when package is ordered -Wallets printed 8 per image, 5x7's printed 2 per image)  
 K-5 8 wallets \$25.95      K-6 16 wallets \$30.95      K-7 24 wallets \$35.95  
**EXTRAS** (available when package is ordered -Wallets printed 8 per image, 5x7's printed 2 per image)  
 K-8 1-11x14 \$35.95      K-9 1- 8x10 \$25.95      K-10 2-5x7 \$25.95  
**ORDER THESE "SOLO SHEETS" IF YOU ARE NOT ORDERING A PACKAGE:**  
 K-11 11x14 \$64.95    K-12 8x10 \$55.95    K-13 2-5x7 \$55.95    K-14 8-wallets \$55.95

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STUDENT NAME \_\_\_\_\_ PHONE \_\_\_\_\_

Address \_\_\_\_\_ E-Mail \_\_\_\_\_

**YEARBOOK SELECTION: Image # \_\_\_\_\_ (UNIFORM)(mail by 11/16 or drop in KMHS office by 11/12)**

**PERSONAL ORDER:** Please note image # and package or print sizes for each image selected. (Ex - 2-5x7 or Pkg K2)

IMAGE # \_\_\_\_\_ Print Size/Package \_\_\_\_\_ Image Retouch \_\_\_\_\_

IMAGE # \_\_\_\_\_ Print Size/Package \_\_\_\_\_ Image Retouch \_\_\_\_\_

IMAGE # \_\_\_\_\_ Print Size/Package \_\_\_\_\_ Image Retouch \_\_\_\_\_

**Circle Package Order: KPP K1 K2 K3 K4** \$ \_\_\_\_\_

**Circle "Extras" K5 K6 K7 K8 K9 K10** \$ \_\_\_\_\_

(Select if ordering a package. Image # must be same for extras and package – if different, add \$10 for each image selected)

**Circle "Solo Sheets": K11 K12 K13 K14** \$ \_\_\_\_\_

(Select from here if you are NOT ordering a package)

**Extra Images + Special retouch fees** \$ \_\_\_\_\_

\$ \_\_\_\_\_ **Subtotal**

**MASTER CARD OR VISA CREDIT CARD:**

Card# \_\_\_\_\_ \$ \_\_\_\_\_ **+ 8.625% tax**

Credit Card Signature: \_\_\_\_\_ \$ **+ \$ 6.00** S/H

Exp date: \_\_\_\_\_ Sec code \_\_\_\_\_ Zip Code \_\_\_\_\_ \$ \_\_\_\_\_ **TOTAL**

Checks payable to Ray O'Connor Photography - \$35 returned check fee.

**YEARBOOK SELECTION/ORDER- mail by 11/16 or drop in KMHS office by 11/12**

Add a \$25 late fee if mailed after 11/16/15 (\$30 if mailed after Feb 5, 2016) **THANK YOU !**